Securities Code: 3148 August 5, 2022

To Shareholders with Voting Rights

Taizo Hirose Representative Director and President CREATE SD HOLDINGS CO., LTD. 2-3-2 Edanishi, Aoba-ku, Yokohama, Kanagawa 225-0014, Japan

## Notice of the 25th Ordinary General Meeting of Shareholders

We are pleased to announce that the 25th Ordinary General Meeting of Shareholders of CREATE SD HOLDINGS CO., LTD. (the "Company") will be held as detailed below.

Please note that in order to prevent the spread of COVID-19, we have decided to hold this meeting on a much more limited scale. We request that all shareholders <u>refrain from attending this year's meeting in</u> person regardless of their health condition, and to exercise their voting rights in advance in writing or via the Internet to the greatest extent possible.

Due to the limited number of seats available, shareholders who wish to attend the meeting in person are requested to register in advance. Souvenirs for shareholders and events such as health counseling meetings will not be available.

For those shareholders who will not be attending the meeting in person, please review the Reference Documents for the General Meeting of Shareholders and exercise your voting rights by 6:00 p.m. on Thursday, August 25, 2022 (Japan Standard Time, GMT+9), either by indicating your approval or disapproval of each proposal on the enclosed Voting Rights Exercise Form and returning this form by mail, or by entering your approval or disapproval of each proposal on the voting rights exercise website designated by the Company.

- 1. Date and Time Friday, August 26, 2022, 10:00 a.m. (Reception opens at 9:00 a.m.)
- 2. Place

e CREATE SD HOLDINGS CO., LTD., Headquarters, 4th floor conference room 2-3-2 Edanishi, Aoba-ku, Yokohama, Kanagawa 225-0014, Japan In the interest of preventing the spread of COVID-19, the meeting will be held on a limited scale in a conference room at the Company's headquarters.

## 3. Agenda

### Matters to Be Reported

- 1. Business Report, Consolidated Financial Statements and Audit Reports of the Consolidated Financial Statements by the Accounting Auditor and the Audit and Supervisory Committee for the Fiscal Year Ended May 31, 2022
- 2. Report on the Non-consolidated Financial Statements for the Fiscal Year Ended May 31, 2022

### Matters to Be Resolved

Proposal 1: Appropriation of Surplus

Proposal 2: Partial Amendments to the Articles of Incorporation

- Proposal 3: Election of Three (3) Directors (Excluding Directors who are Audit and Supervisory Committee Members)
- **Proposal 4**: Election of One (1) Substitute Director who is an Audit and Supervisory Committee Member

- When attending the meeting in person, please submit the enclosed Voting Rights Exercise Form at the reception desk.
- Though we ask that shareholders refrain from in-person attendance on the day of the meeting in the interest of preventing the spread of COVID-19, those shareholders wishing to attend in person are required to register in advance. We have set an attendance limit of 80 shareholders in order to mitigate the risk of infection among the attending shareholders and Company employees. Please note that a lottery may be held if pre-registrations exceed this limit.

<u>Pre-registrations must be received by 6:00 p.m. on Thursday, August 18, 2022 (Japan Standard Time)</u> <u>at the email address below.</u> We will notify applicants via email on Friday, August 19, 2022, regarding pre-registration results.

Email pre-registrations to:<u>touroku2022@create-sd.co.jp</u> Email subject format: (8-digit shareholder number) ATTENDANCE APPLICATION Information to include in body text: (1) Full name, (2) Postal code, (3) Address

- Based on the provisions of laws and regulations as well as Article 16 of the Company's Articles of Incorporation, the following items are posted on the Company's website (https://www.createsdhd.co.jp/) (in Japanese only) and are therefore not included in this Notice. Accordingly, the documents attached to this Notice do not comprise the entirety of documents subject to audits by the Audit and Supervisory Committee and the Accounting Auditor in preparing the Audit Report.
  - (1) Systems for Ensuring Appropriate Business Activities and Status of System Operation
  - (2) Notes to the Consolidated Financial Statements
  - (3) Notes to the Non-consolidated Financial Statements
- Any amendments to the Reference Documents for the General Meeting of Shareholders, the Business Report, the Non-consolidated Financial Statements, or the Consolidated Financial Statements will be announced on the Company's website (<u>https://www.createsdhd.co.jp/</u>) (in Japanese only).

## **Reference Documents for the General Meeting of Shareholders**

Proposal 1: Disposal of Surplus

The Company proposes payment of dividends with a comprehensive consideration of the consolidated dividend payout ratio and consolidated net asset dividend ratio, from the perspective of paying stable dividends while reflecting business performance levels and returning funds entrusted to us by our shareholders.

For the year-end dividend for the fiscal year ended May 31, 2022, the Company proposes to pay ¥23 per share based on this basic policy.

As a result, the annual dividend for the fiscal year ended May 31, 2022 will be ¥46 per share including the previously paid interim dividend of ¥23 per share. This total represents an increase of ¥2 per share over the previous fiscal year.

Matters on year-end dividends

(1) Type of dividend property

Cash

(2) Allotment of dividend property to shareholders and the total amount

Dividend per share of Company common stock: ¥23

Total dividend payment: ¥1,454,027,501

(3) Effective date for dividends of surplus

August 29, 2022

 $\bigcirc$  Dividend per share / Consolidated dividend payout ratio



## Proposal 2: Partial Amendments to the Articles of Incorporation

1. Reasons for the Amendments

Since the revised provisions provided for in the proviso to Article 1 of the Supplementary Provisions of the Act Partially Amending the Companies Act (Act No. 70 of 2019) are to be enforced on September 1, 2022, the Company proposes to make the following changes to its Articles of Incorporation in preparation for the introduction of the system for providing informational materials for general meetings of shareholders in electronic format.

- (1) Article 16, Paragraph 1 in "Proposed Amendments" below will stipulate that the Company shall take measures for providing information that constitutes the content of reference documents for general meetings of shareholders, etc. in electronic format.
- (2) Article 16, Paragraph 2 in "Proposed Amendments" below will establish the provision to limit the scope of the items to be stated in the paper-based documents to be delivered to shareholders who requested the delivery of paper-based documents.
- (3) Since the provisions for Internet Disclosure and Deemed Provision of Reference Documents for the General Meeting of Shareholders, Etc. (Article 16 of the current Articles of Incorporation) will no longer be required, they will be deleted.
- (4) Accompanying the aforementioned establishment and deletion of provisions, supplementary provisions regarding the effective date, etc. will be established.

	(Underlined portions indicate changes.			
Pre-amendment Articles of Incorporation	Proposed Amendments			
(Internet disclosure and deemed provision of reference documents for the general meeting of shareholders, etc.) Article 16 When the Company convenes a general meeting of shareholders, if it discloses information that is to be stated or presented in the reference documents for the general meeting of shareholders, business report, non-consolidated financial statements and consolidated financial statements through the internet in accordance with the provisions prescribed by Ministry of Justice Order, it may be deemed that the Company has provided this information to shareholders.	(Deleted)			
(Newly established)	<ul> <li>(Measures for electronic provision of information, etc.)</li> <li>Article 16 1 When the Company convenes a general meeting of shareholders, it shall take measures for providing information that constitutes the content of reference documents for the general meeting of shareholders, etc. in electronic format.</li> <li>2 Among items for which the measures for providing information in electronic format will be taken, the Company may exclude all or some of those items designated by Ministry of Justice Order from statements in the paper-based documents to be delivered to shareholders who requested the delivery of paper-based documents by the record date of voting rights.</li> </ul>			
Supplementary Provisions (Transitional measures concerning exemption of Audit and Supervisory Committee Members from liability) 1–2 (Omitted) (Newly established)	Supplementary Provisions (Transitional measures concerning exemption of Audit and Supervisory Committee Members from liability) 1–2 (No amendment) (Transitional measures concerning electronic provision of materials for general meetings of shareholders) 1 Deletion of Article 16 of the pre-amendment Articles of Incorporation (Internet disclosure and deemed_			

2. Details of the Amendments

The proposed amendments are as follows:

provision of reference documents for the general
meeting of shareholders, etc.) and new establishment
of Article 16 of the Articles of Incorporation
(Measures for electronic provision of information, etc.)
shall be effective from September 1, 2022, the date of
enforcement of the revised provisions provided for in
the proviso to Article 1 of the Supplementary
Provisions of the Act Partially Amending the
Companies Act (Act No. 70 of 2019) (hereinafter
referred to as the "Date of Enforcement").
2 Notwithstanding the provision(s) of the preceding
paragraph, Article 16 of the pre-amendment Articles of
Incorporation shall remain effective regarding any
general meeting of shareholders held on a date within
six months from the Date of Enforcement.
3 These Supplementary Provisions (Transitional
measures concerning electronic provision of materials
for general meetings of shareholders) shall be deleted
after six months have elapsed from the Effective Date
or after three months have elapsed from the date of the
general meeting of shareholders set forth in the
preceding paragraph, whichever is later.

# **Proposal 3:** Election of Three (3) Directors (Excluding Directors who are Audit and Supervisory Committee Members)

The terms of office of all current four (4) Directors (excluding Directors who are Audit and Supervisory Committee Members; the same shall apply throughout this proposal) will expire at the conclusion of this general meeting of shareholders. Therefore, the Company proposes the election of three (3) Directors.

Career Summary / Positions and Responsibilities at the Company (Significant Concurrent Positions) May 1983 Representative Director and President, Midori Drugstore,				
D CO., LTD.)				
currently CREATE SD				
esident				
airman, CREATE SD				
airman of the Company				
Reasons for nomination as candidate for Director				
and appropriately				
the establishment of				
CREATE SD CO., LTD., the Group's major operating company,				
rug stores. He has been				
e will continue to apply				
sustainable growth of the				
lue.				

Candidates for Directors are as follows.

Candidate	Name and Other Data	Career Summary / Positions and Responsibilities at the Company				
No.	Name and Other Data	(Significant Concurrent Positions)				
	Taizo Hirose	Dec. 1990	Founded Koei Drug Co., Ltd.			
			Representative Director and President			
		Jan. 2007	Representative Director and Vice President, Sumisho			
	Born May 25, 1958		Drugstores Inc.			
	Number of the Company's	Oct. 2007	Representative Director and President, Sumisho			
	shares owned: 68,800		Drugstores Inc.			
		June 2011	Joined CREATE SD CO., LTD.			
		Aug. 2011	Director, CREATE SD CO., LTD.			
			Director of the Company			
		Feb. 2012	Director and Vice President of the Company			
			Director and Vice President, CREATE SD CO., LTD.			
		Aug. 2012	Representative Director and President of the Company (current position)			
2			Representative Director and President, CREATE SD			
Re-election			CO., LTD. (current position)			
			Director, SALON DAY. Co., Ltd. (current position)			
		Aug. 2013	Director, WELL LIFE Co., Ltd. (current position)			
		Feb. 2020	Director, YURIGAOKA SANGYO Co., Ltd. (current			
			position)			
		Reasons for nomination as candidate for Director				
		Taizo Hirose has long been involved in corporate management within th				
		drugstore and prescription drug store businesses. As Representative				
		Director of the Company and of CREATE SD CO., LTD., he has				
		demonstrated leadership in the formulation of management visions and the planning and execution of management strategies. He has been nominated as Director in the expectation that he will continue to apply experience, knowledge, and abilities to the sustainable growth of the				
	1	Group and th	e enhancement of its corporate value.			

Candidate		Career Si	Immary / Positions and Responsibilities at the Company			
No.	Name and Other Data	(Significant Concurrent Positions)				
	Shigeto Nakaura	Apr. 1978 Joined The Daiei, Inc.				
		Mar. 1997	Area Manager, Tohoku Area, The Daiei, Inc.			
		Apr. 2002	Joined CREATE SD CO., LTD.			
	Born November 7, 1954	Sept. 2002	General Manager, Corporate Planning Office, CREATE			
	Number of the Company's		SD CO., LTD.			
	shares owned: 7,500	Aug. 2003	Director and General Manager, Corporate Planning Office, CREATE SD CO., LTD.			
		July 2008	Director, Yamamoto, Limited (currently CREATE SD HOLDINGS CO., LTD.)			
		Dec. 2008	Director and General Manager, Corporate Planning Department of the Company			
		Sept. 2011	Director of the Company (current position) Director and General Manager of Delivery Business Department, CREATE SD CO., LTD.			
3 Re-election		Sept. 2013	Director and Project Leader of Assist Order Promotion Project, CREATE SD CO., LTD.			
		July 2015	Director and Project Leader of Productivity Improvement Project, CREATE SD CO., LTD.			
		Feb. 2016	Director and General Manager of Productivity Improvement Promotion Division, CREATE SD CO., LTD. (current position)			
		Reasons for nomination as candidate for Director				
		Shigeto Nakaura, based on his long experience in the retail industry, has				
			ld responsibility for the Group's corporate planning and logistics-			
		related divisions, promoted the introduction of new services a				
		systems, and has otherwise demonstrated his skills in the management and supervision of the Group for many years as a Director. He has been nominated as Director in the expectation that he will continue to apply his experience, knowledge, and abilities to the sustainable growth of the				
			e enhancement of its corporate value.			
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(Notes) 1. There is no special interest between any of the candidates and the Company.

2. The Company has entered into directors and officers liability insurance contract as provided for in Article 430-3, Paragraph 1 of the Companies Act with an insurance company. The insurance policy will cover damages and legal dispute fees to be borne by the insured parties if they receive a claim for damages. Each candidate will be included as an insured party in this insurance policy. This is to be updated as necessary.

Proposal 4: Election of One (1) Substitute Director who is an Audit and Supervisory Committee Member

The Company proposes the election of one (1) Substitute Director who is an Audit and Supervisory Committee Member as a contingency against an insufficient number of Directors who are Audit and Supervisory Committee Members as required by laws and regulations.

The consent of the Audit and Supervisory Committee has been obtained for this proposal.

The candidate for Substitute Director who is an Audit and Supervisory Committee Member is as follows:

Name and Other Data		areer Summary and Significant Concurrent Positions					
Ivanic and Other Data							
Takafumi Harada	Oct. 2000	Registered as an attorney at law					
		Joined Abe, Ikubo & Katayama (current position)					
	Jan. 2007	External Member of Risk Compliance Committee, Top					
Born July 21, 1970		REIT Asset Management Co., Ltd.					
Number of the Company's	Jan. 2010	Outside Corporate Auditor, AISAN INFORMATION					
shares owned: —	SYSTEM CO., LTD.						
	June 2022	Outside Director (Audit & Supervisory Committee					
		Member), KUNIMINE INDUSTRIES CO., LTD. (current					
		position)					
	Reasons for nomination as candidate for Outside Substitute						
	Director who is an Audit and Supervisory Committee Member and						
	expected roles						
	Takafumi Harada has cultivated expertise and experience as an attorney						
	at law in all aspects of corporate legal affairs, including compliance and						
	risk management, and possesses experience as a corporate auditor at						
	other companies. Therefore, he has been nominated as Substitute						
	Director who is an Audit and Supervisory Committee Member as it has						
	been determined he can utilize these in guidance and audits, etc.,						
	regarding management from an objective and neutral perspective.						

(Notes) 1. There is no special interest between the candidate and the Company.

2. The candidate satisfies requirements for independent officers as stipulated by the rules of the Tokyo Stock Exchange. When the candidate assumes the position of Outside Director, the Company intends to register him as an independent officer with the Tokyo Stock Exchange.

- 3. If the candidate assumes office as an Outside Director, the Company will enter into a liability limitation agreement with him in accordance with Article 427, Paragraph 1 of the Companies Act and the Company's Articles of Incorporation. The maximum amount of liability for damages under Article 423, Paragraph 1 of the Companies Act based on this agreement shall be the minimum liability amount provided by laws and regulations.
- 4. The Company has entered into directors and officers liability insurance as provided for in Article 430-3, Paragraph 1 of the Companies Act with an insurance company. The policy will cover damages and legal dispute fees to be borne by the insured parties if they receive a claim for damages. If the candidate assumes office as an Outside Director, he will be included as an insured party in this insurance policy.

## Reference

The Company's Outside Directors, one of which is a woman, are not only familiar with the Group's business but also possess a wealth of specialized knowledge and experience in management at other companies. These Outside Directors comprise a majority of Directors who are Audit and Supervisory Committee members, and independent Outside Directors are involved in the management of the Company from the same perspective as a stakeholder would be. In addition, with respect to nominating Directors, the Nomination and Remuneration Committee deliberates on the basic policy for Director nominations, and the Board of Directors select candidates and makes resolutions on the basis of the report from the committee, thereby ensuring balance and diversity among the Board of Directors overall.

The following table presents the skill matrix of the knowledge, experience, and abilities of each Director.

Director skill matrix as of the end of the General Meeting of Shareholders (tentative)

Name	Title	Gender	Expertise and experience					
			Management	Sales and Marketing	Finance and Accounting	Legal Affairs and Risk Management	Human Resources and Labor Affairs	Healthcare
Hisao Yamamoto	Representative Director and Chairman	Male	1	1				1
Taizo Hirose	Representative Director and President	Male	1	1				1
Shigeto Nakaura	Director	Male	1	1				
Shuichi Baniwa	Director, Audit and Supervisory Committee Member	Male			1	1		
Yukio Hara	Outside Director Audit and Supervisory Committee Member	Male	1	1			✓	
Yoko Anpo	Outside Director Audit and Supervisory Committee Member	Female				1		1

• The table above shows areas in which each Director can demonstrate a higher level of expertise based on their experience, etc., and is not a comprehensive list of all knowledge they possess.